

**SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION**

Contractor	<b>Deloitte Consulting, LLP</b>	Division/Section	<b>SFDPH, Information Technology</b>
Address	<b>555 Mission Street, Suite 1400</b>	Deputy Director	<b>Bill Kim</b>
	<b>San Francisco, CA 94105</b>	DPH Administrator	<b>Winona Mindolovich</b> <small>DocuSigned by: winona mindolovich</small>
Contact	<b>Roy Mathew</b>	Program Administrator	<b>Albert Yu</b> Phone <b>628-206-1170</b>
	<b>Principal, Deloitte Consulting, LLP</b>	Contract Analyst	<b>Joanna Li</b> Phone <b>415-554-2818</b>

**Request for approval of a new contract with Deloitte Consulting LLP, to provide as-needed project management, go forward initiatives, project/coordination and operational readiness services in support of the Electronic Health Record project for the San Francisco Department of Public Health in the amount of \$9,900,000, which includes a 12% contingency and an option to extend the contract for an additional 24 months. The term of the contract including options is for the period December 1, 2017 to November 30, 2022 (60 months).**

Profit     Non-Profit     LBE     RFQ- Number: 38-2016    Date: 2/15/2017

New     Renewal     Mod     GPO

Number of years DPH has been doing business with this organization: 0

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u>	<u>Proposed Transaction</u>	<u>Annualized Difference*</u>
	(new)	12/01/2017-11/30/2022	
<b>Funding Sources:</b>			
General Fund		\$8,839,286	\$8,839,286
TOTAL DPH REVENUES		\$8,839,286	\$8,839,286
12% Contingency Amount		\$1,060,714	\$1,060,714
CONTRACT TOTAL		\$9,900,000	\$9,900,000
<i>ANNUAL AMOUNT OF CONTRACT (estimate)</i>		\$1,767,857	\$1,767,857
Agency Funds		-\$0-	-\$0-
Contract FTE		N/A	N/A

**PROPOSED:**

<b>Mode(s) of Service &amp; Unit of Service Definition</b>	<b>No. Of Clients</b>		<b>No. of Units</b>	<b>Unit Cost</b> (Hourly)
	N/A	Duplicated		
1 UOS = 1 hour of work # of hours is dependent on tasks awarded, total shall not exceed \$9,900,000.	N/A	Unduplicated		
Program Senior Executive	N/A		Actual	\$285
Program Manager	N/A		Actual	\$255
Change Mgt/Communications/Training Project Manager	N/A		Actual	\$245
Change Management Consultant	N/A		Actual	\$130
Security and Privacy Lead	N/A		Actual	\$190
Technical Lead	N/A		Actual	\$190
Analytics Strategy and Planning Lead	N/A		Actual	\$190
Interface Project Manager	N/A		Actual	\$160
LBE Vendor Support (5% of awarded tasks)	N/A		Actual	\$190
Travel and Expenses (Budgeted amount; Billed Actual)	N/A		Actual	\$1,775,730

**Explanation of Service Change and Variances:**

This is a new contract.

**Monitoring Report/Program Review & Follow-up:**

The contract services will be monitored by the Department as required. The SFDPH Program Administrator will be responsible for assisting and tracking all information related to the accomplishment of the project.

**Nondiscrimination and Cultural Competency:**

The Department will work closely with the contractor to ensure that their cultural competency plan is current and in compliance with Departmental procedures.

**Other Significant Issues:**

Deloitte, as Parent Company, with various of its wholly owned subsidiaries, including Deloitte Consulting LLP (collectively “Deloitte”), was selected as a qualified proposer under RFQ-38-2016 Category 1, Project 2 (CAT1-P2-38-2016). By RFP CAT1-P2-38-2016, subsidiary Deloitte Consulting LLP was selected for a task based contract to aid DPH with project/coordination needs for operational readiness before and throughout the (EHR) implementation. Project tasks may include: (1) EHR Communication Planning and Support, (2) EHR Human Resource Planning and Implementation, (3) EHR Implementation and Readiness for Security and Role Based Access, (4) EHR Integration of core organization functions with unified vision, (5) governance and operating model, EHR and DPH related Organizational Change Management, (6) EHR related IT Infrastructure Governance (IG)/Analytics Infrastructure, (7) EHR related IT backfill, and (8) and Rhapsody Interface Development. Dependent upon whether or not Deloitte will bid on the individual Tasks assigned from this RFP, Deloitte may or may not be awarded a Tasks within this RFP.

Deloitte Consulting’s health care practice is a leader in large, complex EHR implementations, having successfully delivered more than 50 EHR planning and implementation projects over the past 15 years. Local work experiences with Bay Area health systems includes Kaiser Permanente, John Muir Health, Stanford, Sutter Health, UCSF, UC Davis and Montage Health. Deloitte is one of the top 20 largest employers in San Francisco, fully sharing and supporting the City and County of San Francisco’s mission to promote and protect the health of all San Franciscans and Bay Area residents. Deloitte is the entity contracting with SFDPH. Deloitte is an entity setup under the parent company, Deloitte, LLC.

Under the requirements of RFQ 38-2016, each resulting contract award under the RFQ has a mandatory 5% Local Business Enterprise (LBE) subcontracting requirement. For this contract, Deloitte Consulting LLP has committed to a 5% goal. The LBE that will be used is: DPP Tech for 5% .

**Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director****Board of Directors:**

Ami Kaplan, Partner	Kerry Francis, Partner	Ronald Sonenthal, Partner
Andrew Vaz, Principal	Lara Abrash, Partner	Sam Balaji, Principal
Bob Contri, Principal	Mark Steiger, Partner	Scott Mund, Partner
Cathy Engelbert, Partner	Michael Canning, Principal	Stacy Janiak, Partner
Donna Glass, Partner	Mike Fucci, Principal	Stanley Porter, Principal
George Simeone, Partner	Punit Renjen, Principal	Teresa Briggs, Partner
Jorge Salgueiro, Partner	Rich Penkoski, Principal	Thomas Omberg, Partner

**There are no owners with 10% or more interest in the firm.**

**Executive Director :**

Janet Foutty

Deloitte Consulting LLP’s Board of Directors may have up to 21 members. After the initial 3 year term, Members may be re-elected once for a second 3-year term based on partnership votes. There are currently no vacancies on the Board.

**Recommendations:**

The Department recommends approval of this contract.